

## Statement of Authorization and Consent

Student's Full Name \_\_\_\_\_

Due Date: **Friday, April 18, 2008**

Program Title/Site \_\_\_\_\_

The following agreements are designed to protect all participants in Duke-administered\* or Duke-approved programs: the students, the faculty, Duke University, its trustees, officers, agents and employees, and the agencies and individuals cooperating with Duke University. We require that all students and their parents sign these forms to indicate their agreement and permission.

Duke University does not discriminate against individuals who have had physical, emotional or mental disorders. A medical examination is required for those programs which are physically arduous and/or when it is a requirement of the hosting institution. **However, if a student has a history of any medical or psychiatric problems during the previous two years, we strongly advise that the student consult with a medical professional in this country before departure to discuss the potential stress and difficulty of study abroad.**

1. We understand that participation in the program is entirely voluntary and that any program of travel involves some element of risk. We agree that in partial consideration of Duke University's sponsoring this activity and permitting the student to participate, we will not attempt to hold Duke University, its trustees, officers, agents and employees liable in damages for any injury or loss to person or property the student might sustain while so participating; and we hereby release Duke University, its trustees, officers, agents and employees from any liability whatsoever for any personal injury or property damage arising from participation in the program.
2. We understand that Duke University or the sponsoring institution reserves the right to make cancellations, changes or substitutions in cases of emergency or changed conditions or in the interest of the group. Should Duke University cancel the program, full refunds will be made unless the cancellation is due to political, natural, technological or other catastrophes beyond its control in which case Duke University will be able to refund only uncommitted and recoverable funds. Should another sponsoring institution cancel its program, its refund policy, if any, will apply.

In addition, we understand that the program's costs are based on airfares, lodging rates, exchange rates, and other costs expected to be in force, and are subject to increase.

We also understand that any deposit made for a Duke-administered\* program is non-refundable. In the case of withdrawal, any remaining paid fees will be refunded as follows, in accordance with the Duke University refund policy outlined in the Undergraduate Bulletin: Before start of program - full refund minus the deposit; during the first or second week - 80 percent; during the third, fourth, or fifth week - 60 percent; during the sixth week - 20 percent; after the sixth week - none. Other (non-Duke) sponsors/institutions have their own refund policies which we understand will be followed.

A Duke student who receives financial aid for a Duke-administered program should understand that by signing this agreement and the Agreement to Participate (in some Duke programs) upon admission to the program, he or she is committed to pay the program fees and that charges will be put on the student's Bursar account.

3. Students are expected to comply fully with the laws and regulations of the host country regarding required travel documents such as student visas and study permits. Obtaining the necessary permission to enter or remain in a country is the sole responsibility of the student.
4. All students who need to terminate their period of study abroad for any reason must notify and receive approval from the Associate Dean for Study Abroad at Duke, and for Duke students, their academic dean, before leaving the program. Duke students who leave their programs without requesting such approval will be withdrawn from Duke and will need to apply for readmission in accordance with official Duke University guidelines. In either case, grades reported by the program will appear on the student's Duke record in accordance with Duke grading and grade requirements as stated in the undergraduate bulletin.
5. We understand that **continuation requirements**, as described in the Undergraduate Bulletin, also **apply to academic performance abroad**. We understand that juniors who plan on changing their status from full-time to part-time must register their intention to do so by February 10 preceding the academic year in which the part-time semester will be taken. We also understand that graduation dates may need adjustment if study abroad transcripts are not received and credit transfers are not completed by the specified deadlines. We understand that students receiving conditional waivers must meet all specified conditions in order to be eligible to study abroad.
6. We understand that the student, as a participant in the program, is a representative of Duke University and the United States and by signing this agreement pledges to deport himself or herself in a manner that reflects favorably on both and upholds the Duke Community Standard. We understand that in addition to regular classes the program may include planned lectures and field trips which are germane to the educational experience, and that the student agrees to participate willingly in such activities in addition to attending the regular classes. Duke University and/or the sponsoring institution may discipline a student or dismiss him or her from the program for behavior detrimental to the program. A dismissed student will receive no refund.
7. We understand that Duke University requires that appropriate sickness and accident insurance cover all students for the duration of the

program and that they be financially responsible for all medical expenses. In addition, we understand that payment for medical expenses customarily will have to be advanced and reimbursement sought later from the insurance carrier.

\_\_\_\_\_ (name of student) is insured under policy number \_\_\_\_\_ with \_\_\_\_\_ (company) for sickness and accident insurance. Date of expiration \_\_\_\_\_ (N/A if not applicable); in addition, the student hereby assumes responsibility for all medical expenses incurred by and on behalf of the student while participating in the program.

Duke University requires that all students obtain an International Student Identity Card (ISIC). These cards are available in Duke’s Student Service Center, 101 Allen Building, and are also available through STA Travel (1-800-781-4040 or www.statravel.com). The ISIC must be purchased in the United States and must be valid throughout the dates of the program. If you obtain your card anywhere other than the Student Service Center you must provide the card number and expiration date to the Office of Study Abroad before departure either by sending the information via email or using the attached ISIC form.

While Duke discourages students from purchasing or renting vehicles abroad, we recommend that those students planning to operate a motor vehicle obtain liability and collision insurance that will cover him/her in the applicable foreign countries. Duke University also recommends that students insure their property from loss or theft.

8. **We understand that foreign programs may not regularly employ health care professionals overseas and make no representation with respect to accessibility of services and facilities abroad. Appropriate treatments, especially psychological, may not be as readily available abroad as in the United States. The student must, therefore, make provision before departure for continuation of medical treatments such as prescriptions or special diets. The director of the program should be fully informed of any special needs at the start of the program. Duke University can make no representation with respect to accessibility of services and facilities abroad.**

9. In the event (I) (we) cannot be reached to give (my) (our) consent, (I) (we) the parent(s) of the above named student, hereby authorize Duke University's representative to consent for (me) (us) to any x-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital care deemed necessary or advisable by a licensed physician during the period the student is enrolled in the Duke program.

It is understood that this authorization is given in advance of any specific diagnosis, treatment, or hospital care being required but is given to provide authority and power on the part of Duke University to give specific consent to the diagnosis, treatment or hospital care which in the best judgment of a licensed physician is deemed advisable.

10. **We understand that the Study Abroad Fee of \$2,475 (estimated 2008-2009) per semester will be charged by Duke University to students participating in programs administered by institutions other than Duke University for the purpose of maintaining the student's enrollment at Duke. This mandatory fee is not waived under any circumstances.**

<b><u>Parent/Guardian</u></b>			
I certify that I am the parent or legal guardian of the student named above; that I have read the entire preceding agreement and I join in all the articles of the agreement without reservation, granting my consent to all actions provided for herein.			
Signature of parent or guardian _____			Date _____
Printed name of parent or guardian _____			
Address _____			
Number & Street	City	State	Zip Code
Telephone number _____		E-mail _____	
Area Code	Phone number		

Signature of student \_\_\_\_\_ Date \_\_\_\_\_

**The signatures of both a parent or legal guardian and the student are required. Please sign this form and return it to Office of Study Abroad, Duke University, 2016 Campus Drive, Box 90057, Durham, NC 27708-0057 (Tel. 919.684.2174, Fax 919.684.3083) by Friday, April 18, 2008.**

\* Duke-administered programs are: Duke in the Andes, Duke in Berlin, Duke Study in China, Duke/OTS in Costa Rica, Duke in Florence, Duke in France/EDUCO, Duke in Glasgow, Duke in Istanbul, Intercollegiate Center for Classical Studies (ICCS) in Rome, Intercollegiate Center for Classical Studies (ICCS) in Sicily, Duke in Madrid, Duke/OTS in South Africa, Duke in St. Petersburg, and Duke in Venice.